



Camp Fire
 Inland Southern California
 9037 Arrow Route, Suite 140
 Rancho Cucamonga, CA 91730
 Phone: (909) 466-5878
 Fax: (909) 483-5042
 www.campfiretoday.org

Camp Staff Application for Employment

Date of Application _____
 Position(s) desired: _____

How did you learn of this opening?

Name:	Last name	First name	Middle	Other names used	
Address:	Number	Street	City	State	Zip
Telephone number(s):			Email:		

- Have you ever lived outside the state of California? Yes No
- Dates available from _____ to _____
- What type of position do you want at camp? _____ Salary desired? _____
- Do you meet any minimum age requirement for that position? Don't know the minimum age Yes No
- Can you perform the essential functions of the job for which you have applied, with or without reasonable accommodation?
 Yes No
- Do you have legal authorization to work in this country? Yes No (Verification will be required upon employment.)
- Have you ever filed an application with Camp Fire before? Yes No If yes, give date _____
- Have you ever been employed by Camp Fire before? Yes No
 If yes, give dates and position(s) held: _____
- Are there any days or times you will not be available to work? Yes No
 If yes, please specify: _____
- Can you travel if your job requires it? Yes No
- Do you have any relatives, either by blood or marriage, who are currently working for Camp Fire?
 (Answering "Yes" will not necessarily result in your disqualification.) Yes No
 If yes, indicate relative: _____ Relationship: _____

Education

High School

1.	Name	Did you graduate?		Describe course of study
		Yes	No	
	City, State			
2.	Name	Did you graduate?		Describe course of study
		Yes	No	
	City, State			

Undergraduate

1.	Name		Describe course of study
	City, State		
	Did you graduate?	Indicate type of degree or # of credits completed	
	Yes No		
2.	Name		Describe course of study
	City, State		
	Did you graduate?	Indicate type of degree or # of credits completed	
	Yes No		

Graduate

Name		Describe course of study
City, State		
Did you graduate?	Indicate type of degree or # of credits completed	
Yes No		

Business or Vocational

Name		Describe course of study
City, State		
Did you graduate?	Indicate type of degree or # of credits completed	
Yes		

Employment History

(Please give accurate, complete full-time and part-time employment record. Start with present or most recent employer.)

1.	Employer	Employed (Month/Year)		Job title: _____ Describe work: _____ _____ _____
	City/State/Zip	From	To	
	Telephone ()	Supervisor's name	Salary/Wage	
	Reason for leaving	Starting	Ending	
2.	Employer	Employed (Month/Year)		Job title: _____ Describe work: _____ _____ _____
	City/State/Zip	From	To	
	Telephone ()	Supervisor's name	Salary/Wage	
	Reason for leaving	Starting	Ending	
3.	Employer	Employed (Month/Year)		Job title: _____ Describe work: _____ _____ _____
	City/State/Zip	From	To	
	Telephone ()	Supervisor's name	Salary/Wage	
	Reason for leaving	Starting	Ending	
4.	Employer	Employed (Month/Year)		Job title: _____ Describe work: _____ _____ _____
	City/State/Zip	From	To	
	Telephone ()	Supervisor's name	Salary/Wage	
	Reason for leaving	Starting	Ending	

(If you need additional space, please continue on a separate sheet of paper.)

Indicate an employer you **do not** wish us to contact, and the reason:

Please account for any time that you were unemployed by stating the nature of your activities:

Summarize any job-related skills and qualifications acquired from employment or other experiences:

Camp Program Skills In the following list check each box that applies. Attach copies of current certification.

Adventure/Challenge

- challenge/ropes course
- climbing/rappelling
- _____

Arts/Crafts

- ceramics/pottery
- drawing/painting
- leather craft
- metal work
- photography
- woodworking
- _____

Campcraft/Pioneering

- backpacking
- campcraft
- hiking
- orienteering
- outdoor cooking
- outdoor living skills
- overnights
- wilderness trips

Dance (list)

- _____
- _____

Drama

- clowning
- theater
- _____

Music

- singing
- instrument (list)

Nature

- animals/animal care
- astronomy
- birds
- environmental studies
- flowers
- forestry
- insects
- rocks/minerals
- weather
- _____

Sports/Fitness

- aerobics/exercise
- archery
- boxing
- fencing
- fishing
- gymnastics
- informal games
- martial arts
- riflery
- skating (ice/roller/in-line)
- snow sports (list)
- volleyball
- wrestling
- _____

Waterfront Activities

- board sailing/wind surfing
- canoeing
- diving
- kayaking
- swimming
- synchronized swimming
- _____

Miscellaneous

- academics
- aviation
- community service
- farming
- gardening
- ranching
- foreign language
- leadership development/CIT
- radio/TV/video
- storytelling
- team building
- religious studies
- _____

Certifications and Camp Support Staff Skills In the following list please check those items in which you have experience and skills. Attach a copy of all current certificates.

Health/Safety

- CPR
- first aid
- lifeguard
- nursing
- _____

Maintenance

- auto mechanics
- carpentry
- electrical
- plumbing
- _____

Food Service

- cooking
- meal preparation
- food handlers permit
- menu planning
- purchasing
- sanitation
- _____

What contributions do you think you can make at camp?

What contributions do you think a well-run camp can make to children?

Harassment The camp's policy is to prohibit all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person, including, but not limited to, workplace harassment? (Note: a prior accusation or conviction is not an automatic bar to employment. The type of conviction or accusation and when it occurred will be evaluated by the camp before any decision is made.)

Yes No

Explain

Criminal Record Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe. (Note: a prior conviction is not an automatic bar to employment. The type of conviction and when it occurred will be evaluated by the camp before any decision is made.)

Explain

Please read carefully before signing this application

I authorize Camp Fire to investigate all statements in this application and to secure any necessary information from all my employers, references and academic institutions. I hereby release all of those employers, references, academic institutions and Camp Fire from any and all liability arising from their giving or receiving information about my employment history, my academic credentials or qualifications, and my suitability for employment with Camp Fire.

I understand that my offer of employment is contingent upon receipt of satisfactory reports concerning 1) my academic credentials, employment references, criminal history and, in some cases, a credit history, which are performed by an authorized employment research firm; and 2) pre-employment drug testing, which is performed through a certified drug testing laboratory. I further understand that any false or misleading statements will be sufficient cause for rejection of my application if Camp Fire has not employed me and for immediate dismissal if Camp Fire has employed me.

I understand that nothing in this employment application, in Camp Fire policy statements or personnel guidelines, or in my communication with any Camp Fire officials is intended to create an employment contract with me. No promise regarding employment has been made to me, and I understand that no such promise or guarantee is binding upon Camp Fire unless it is made in writing and signed by the National Executive Director.

In the event of my employment with Camp Fire, I will comply with all policies set forth in Camp Fire' policy manual or other communications distributed by Camp Fire; I also understand that Camp Fire has the right to modify its policies without giving me any notice of the changes. I understand that if an employee relationship is established, employment with Camp Fire is not for any specific time and may be terminated at will with or without notice or cause by the company or the employee may resign at any time for any reason.

I hereby acknowledge that I have read and understand the preceding statement.

Signature of Applicant

Date

Camp Fire
Inland Southern California
9037 Arrow Route, Suite 140,
Rancho Cucamonga, CA 91730
(909) 466-5878 fax: (909) 483-5042
www.campfiretoday.org

Camp Fire is an Equal Opportunity Employer